

## Criminal Convictions Check

As part of an application to be registered Te Poari Whakaora Ngangahau Occupational Therapy Board of New Zealand (Te Poari) is required to determine if the applicant has any criminal convictions. Criminal convictions checks may also be known as Police Certificates or Police Clearances.

### Aotearoa New Zealand Checks

Applicants who are currently, or have been resident, in Aotearoa New Zealand for longer than 6 months are required to give consent for criminal convictions check by the Ministry of Justice. Applicants will receive an invitation to submit information and consent to the check following their application.

The cost of a New Zealand Criminal Conviction check is included in the registration fee.

### Overseas Checks

Applicants who have lived outside Aotearoa New Zealand for at least six months in the last ten (10) years, or since they were 17 years old, must complete a criminal history check for each respective country.

This is completed by online the applicant via the Fit2work website. The link is available in the online application. Australian checks may also be completed via the [Fit2work](#) website.

The applicant is responsible for the costs of any international police checks required which varies by country. Costs may be estimated [here](#).

Other criminal conviction checks may be accepted by Te Poari on a case by case basis where they meet the validity, certification and translation requirements and are listed for acceptance by [New Zealand Immigration](#).

### Validity of Police checks

Criminal Conviction check results are valid for 6 months from the date of issue. If convictions check expires before the registration process is completed, te Poari may request another at the applicant's expense.

Te Poari may accept a criminal conviction check that is older than 6 months if the applicant has not returned to the country of issue since the check was completed. Applicants may be required to make a statutory declaration stating this fact.