

Making a Third Party Attestation

What is the importance of a third party attestation?

A third party attestation is one of the quality assurance activities that the Occupational Therapy Board of New Zealand (OTBNZ) uses to assist us in confirming that an applicant is fit and competent to practice occupational therapy.

What is the role of the person providing the third party attestation?

You will provide a level of reassurance to the OTBNZ that the applicant is competent and fit to practice as an occupational therapist.

Who can provide a third party attestation?

You must be a registered practising occupational therapist with no conditions or recertification programme on your scope of practice. You should have a broad knowledge of the work that the applicant does – this is what you are being asked to attest to.

We also recommend that you are a different person to the applicant's supervisor.

If you are not confident in providing the information required for the attestation, you can decline the request to provide this.

How does a third party provide the attestation?

You will receive an email from OTBNZ advising that you have been nominated to provide a third party attestation and who this is for. Click on the link provided in the email or scroll down to the Third Party section of your myOTBNZ account.

Your current Third Party

Your current Third Party is:

Third Party nominees

You are the Third Party for:

50-15354 George Jetson

[View ePortfolio](#)

[Complete Attestation](#)

To view the practitioner's 2022/24 ePortfolio, click on the 'View ePortfolio' button.

Click on the 'Complete Attestation' button to make the relevant statements.

Once completed, ensure you sign (type) your signature and click Save to submit the attestation.

Nominate your Third Party -

A Third party attestation is required to satisfy the Occupational Therapy Board of New Zealand of a practitioner's competence and fitness to practise under the HPCA Act. A third party must be a registered occupational therapist with a current practising certificate and no conditions on their scope of practice. They must be in a position to be able to attest, to the best of their knowledge, to the practitioner's competence and fitness to practise.

THIRD PARTY NOMINATION

Practitioner Name 50-15354 George Jetson

The practitioner will be advised via email when you have completed the attestation.

Guidance for answering each question:

1. Have you sighted and discussed the practitioner's ePortfolio with them?

You can see the current ePortfolio cycle when you log into your myOTBNZ account to complete the attestation. We ask that you view all information contained in the current cycle and ask questions if you feel this is not completed to the appropriate standard. Given we are approaching the end of the 2022/24 ePortfolio cycle, the ePortfolio you are checking should be nearing completion, with outcomes and critical reflection entered.

If the is answer "No", there is an opportunity to provide details.

2. Are you satisfied that the professional development in the ePortfolio is appropriate for the practitioner's level of experience and is suitable to maintain their competence?

Does the information provided indicate a growth in the practitioner's knowledge and understand over the past two years?

If the is answer "No", there is an opportunity to provide details.

3. Can you confirm to the best of your knowledge that the practitioner is not subject to any investigation or pending action, because of competence or conduct concerns?

Are you aware of any issues that may have been or may be being looked at their place of employment? These could be competence-based, ethical or just being looked into.

If the is answer "No", there is an opportunity to provide details. Provide as much information as you are aware of.

4. Can you confirm to the best of your knowledge that the practitioner does not have a health condition which may impact on their fitness to practice?

If the is answer "No", there is an opportunity to provide details.

Has the practitioner been off work for a length of time over the past year? What are the circumstances surrounding this? Does it relate to an ongoing health issue? Does it affect their ability to practice occupational therapy? Could the condition deteriorate and affect their ability to practice occupational therapy in the future?

If the is answer "No", there is an opportunity to provide details.

5. Do you consider that the practitioner is competent to practice? Are you in any way concerned about the practice you have seen, experienced, or witnessed?

If the is answer "No", there is an opportunity to provide details.